

West End Special Education Local Plan Area
Community Advisory Committee

A-2

AGENDA

February 15, 2011

5:30 p.m.

A. ADMINISTRATIVE ITEMS

- | | | | |
|--------------------------------------|---------------|--------|----------------|
| 1. Introductions and Welcome | | | Kumkum Mukerji |
| 2. Review of the Agenda 2/15/11 | | * | Kumkum Mukerji |
| | <u> </u> | | |
| | Motion | Second | Vote |
| 3. Approval of Minutes 11/16/10 | | * | Kumkum Mukerji |
| | <u> </u> | | |
| | Motion | Second | Vote |
| 4. Review Members Attendance 2010/11 | | * | Kay St. Clair |

B. COMMUNITY AGENCY SPEAKER

C. PUBLIC COMMENT

The West End SELPA Community Advisory Committee welcomes comments and/or questions from visitors. Should you wish to make comments or ask questions, you may voluntarily complete a blue speaker information form located at the table in the back of the room. The blue speaker information form should be given to the CAC Chairperson. All individuals will be given four (4) minutes to comment on non-agenda items. Comments or questions on non-agenda items will be heard during Public Input. Visitors wishing to comment on agenda items may complete a yellow comment card form located at the table in the back of the room. The yellow comment card form should be given to the CAC Chairperson. All individuals will be given four (4) minutes to comment on each agenda item. Comments on agenda items by visitors will be heard after the CAC members discuss the item and prior to the vote. Per the Brown Act requirements, the CAC members may respond briefly to public comment and at the meeting cannot take action on anything not on the agenda.

D. SELPA ADMINISTRATORS REPORT

- | | | | |
|-----------------------|--|--|--------------|
| 1. Budget Development | | | Joann Reilly |
|-----------------------|--|--|--------------|

E. BUSINESS ITEMS

- | | | | |
|-----------------------------------|--|----|----------------|
| 1. CAC Parent Survey | | * | Kumkum Mukerji |
| 2. Parent Handbook Discussion | | ** | Kumkum Mukerji |
| 3. Standing Committee Appointment | | - | Kumkum Mukerji |

F. ACTION ITEMS

None

G. FUTURE AGENDA ITEMS

H. ADJOURNMENT

NOTICE: Individuals requiring special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact Karen Johnson at (909) 476-6131, at least two days before the meeting date.

All regular meetings of the Community Advisory Committee are held at the West End Educational Service Center located at 8265 Aspen Ave, Rancho Cucamonga, CA 91730. Agendas for scheduled meetings are available for public inspection 72 hours before a scheduled meeting. Agenda packets are also made available on WESELPA web-site weselpa.sbcss.k12.ca.us. You may request an agenda packet by calling (909) 476-6131, 72 hours before the scheduled meeting. A fee of ten cents (.10) per page will be charged on copied agenda packet.

* Handouts Included

** Handouts to be distributed at meeting

- No Handouts

West End Special Education Local Plan Area
Community Advisory Committee
November 16, 2010
MINUTES

A-3

<u>District</u>	<u>Present</u>	<u>Absent</u>
Alta Loma Central		Sharon Neault Sylvia Esquerre Nancy Espinal
Chaffey Joint Chino Valley Etiwanda Ontario-Montclair Ontario-Montclair ex officio Upland WESELPA WESELPA	Sandia Cano Kumkum Mukerji Kay St. Clair Martina Ortega Rose Heredia Joann Reilly	 Maureen Mendoza Karen Johnson

A. ADMINISTRATION:

Meeting called to order by Kumkum Mukerji at 5:35 p.m.

Approval of the 11/16/10 CAC Agenda –

Motion to accept the agenda as presented was unanimously approved.

Approval of the CAC 9/7/10 Minutes –

Motion to approve the minutes as presented was unanimously approved.

Review of Members' Attendance

Kay St Clair reviewed attendance information.

B. COMMUNITY AGENCY SPEAKER:

No community agency speakers addressed the committee.

PUBLIC COMMENT:

None

D. SELPA ADMINISTRATORS REPORT:

Joann Reilly thanked Moe Mendoza, Sylvia Esquerre, Rose Heredia, Martina Ortega and Sandia Cano for their support in manning the CAC booth at the Up for Downs Buddy Walk on October 17, 2010. Despite the somewhat damp weather, the event was well attended and many parents were provided with information about the CAC and WESELPA.

1. Annual Budget and Service Plan

The 2010/11 WESELPA Annual Budget and Service Plan were reviewed. Joann noted that there will be a public hearing on November 19, 2010. Martina Ortega had questions on the Career Awareness (840) services for middle school students. The WorkAbility Too Middle School program was described. Rose Heredia asked how students who are not in special day class access WorkAbility services. WorkAbility provides presentations at all high schools which include both students in special day class and resources specialist programs.

E. BUSINESS ITEMS:**1. CAC Parent Survey Discussion**

Kumkum Mukerji discussed the CAC parent survey. Members were asked to identify questions to address the areas of Parent Training, IEP Process, Special Education Program and Services. Prior surveys from OMSD and West End SELPA were reviewed. It was noted that OMSD received many surveys back from parents when they did this last year. Martina Ortega indicated that many Spanish speaking families need information on the special education system. She indicated that she and Flora Martinez host a support group for Spanish speaking parents the first Saturday of the month at the Montclair Library. Kumkum Mukerji noted the need for social skills programs, and described a program at Canyon Hills Middle School facilitated by the counselor and speech therapist during lunch time. Flora Martinez voiced the need to provide the survey results to parents. The group drafted questions which will be brought back as a draft for the next business meeting.

2. Parent Handbook Discussion

The parent handbook discussion was tabled for the next meeting.

3. Standing Committee Selection

Kumkum Mukerji reviewed the roles of the 4 standing committees. Each member was asked to volunteer for at least one committee and indicated their first and second choice of committees to participate in.

4. Representation for Community Agency Selection

Kumkum Mukerji reviewed the community agency selection process. The dates were adjusted; agencies will be asked to nominate individuals by January 14, 2011, the Executive Committee will interview nominees prior to the February CAC meeting, and the recommendation for approval will be brought forward at the Superintendents' Council at the next Superintendents' Council meeting.

5. January 11, 2011 Presentation

Kumkum Mukerji lead a discussion regarding the social skills presentation scheduled for January 11, 2011. Joann Reilly asked for recommendations for panelists, who could present model social skills programs that are in place in the districts. Canyon View Middle School in Chino, Los Osos High School in Chaffey JUSD, and Pioneer Jr. High in Upland were suggested. CAC members will follow up with the schools. Martina Ortega suggested Garth Armit, Program Specialists as a speaker. Sandia Cano indicated she had discussed the possibility of having one of her professor's speaking. CAC members were asked to provide Karen Johnson with contact information.

F. ACTION ITEMS**1. Letter to Legislators regarding AB3632**

Joann Reilly presented a brief background on the issues related to AB 3632/2726 funding and services in the wake of the Governor's veto of the money to pay past claims. A sample letter was presented which asked for relief from the Governor's veto of funding for mental health services to students with disabilities. The CAC approved Kumkum Mukerji sending the letter on behalf of the CAC to the local state legislators.

G. FUTURE AGENDA ITEMS:

1. Parent Handbook
3. Survey Follow-up

H. ADJOURNMENT:

Motion to adjourn the meeting at 7:42 p.m., motion carried forward unanimously.

2010/11 Community Advisory Committee Member Attendance

District	Member	Activity	Term/ Year	Meeting Attendance											
				8/17	9/7	10/19	11/16	1/11	2/15	3/15	4/19	5/17			
Alta Loma	Sharon Neault	Parent	10-Jul	P	A	*	A								
		Teacher													
Central	Nancy Espinal	Parent	10-Sep	EA	P	*	EA								
	Sylvia Esquerre	Teacher	10-Sep	P	P		EA	*							
Chaffey Joint	Cassie Zupke	Parent	Sept 09/11	W	W	W	W	W	W	W	W	W	W	W	
	Sandia Cano	Teacher	Sept 09/11	P	P	*	EA								
Chino Valley	Kumkum Mukerji (Chairperson)	Parent	(1) 09/11	P	EA		P	*							
		Teacher													
Cucamonga		Parent													
Etiwanda	Kay St. Clair (Secretary)	Parent	(1) 09/11	P	P		P	*							
		Teacher													
Mt. Baldy		Parent													
		Teacher													
Mountain View		Parent													
		Teacher													
Ontario-Montclair	Martina Ortega (Chair Elect)	Parent	Aug 09/11	P	P	*	P								
	Maureen (Moe) Mendoza	Teacher													
Upland	Rose Heredia	Ex officio		P	P		EA	*							
		Parent	Fill Vacancy	P	P	*	P	*							
		Teacher													

The number of vacancies indicates the minimum number of new members needed to provide each district with two active representatives (at least one Parent). Additional members are welcome.

A = Absent EA = Excused Absence P = Present S = Start/Appointed W = Withdraw from Committee V = Voted Dismissed (absences)
 * Present for Presentation only

Parent Survey

Please help us to provide areas of interest regarding special education.

Do you understand your rights as a parent of a special needs student in the area of

IEP process Yes No _____

Programs/Services offered Yes No _____

Goals and Objectives Yes No _____

Please let us know your likes and dislikes regarding the IEP process: _____

Have you ever attended a parent training workshop? Yes No

Was Childcare an issue Yes No

Hours you are available before noon afternoon evening

Would you be interested in a parent training webinar online workshop podcast

What are your needs for parent trainings you would like your district/SELPA/CAC to offer? _____

Special Education Programs and Services

Are you satisfied with your current placement program Yes No

Are you aware of available programs within your district?

Assistive Technology Yes No Social Stories™ Yes No

Best Buddies Yes No Other _____ Yes No

Is your child supported in general education Yes No

Does the school climate include your child in all school activities? Yes No

West End SELPA
Community Advisory Committee

Are you aware of the different levels of special education?
RSP vs SDC vs County programs vs general education with support Yes No

Is bullying an issue Yes No

How would you like information communicated to you

Email Phone message US Postal Service

If you would like to receive information on upcoming events sent out by the WESELPA Community Advisory Committee, please fill in the information below.

Name: _____ District _____ Site _____

Phone _____ email address _____

Home address _____

Thank you!

