

West End Special Education Local Plan Area
Community Advisory Committee

AGENDA

September 7, 2010

5:30 p.m.

A. ADMINISTRATIVE ITEMS

- | | | | | | | |
|--------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|----------------|------|--|--|
| 1. | Introductions and Welcome | | Kumkum Mukerji | | | |
| 2. | Review of the Agenda 9/7/10 | * | Kumkum Mukerji | | | |
| | <table style="width: 100%; border-collapse: collapse; margin: 0 auto;"> <tr> <td style="border-top: 1px solid black; width: 33%; text-align: center;">Motion</td> <td style="border-top: 1px solid black; width: 33%; text-align: center;">Second</td> <td style="border-top: 1px solid black; width: 33%; text-align: center;">Vote</td> </tr> </table> | Motion | Second | Vote | | |
| Motion | Second | Vote | | | | |
| 3. | Approval of Minutes 8/17/10 | * | Kumkum Mukerji | | | |
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| Motion | Second | Vote | | | | |
| 4. | Review Members Attendance 2010/11 | * | Kay St. Clair | | | |

B. COMMUNITY AGENCY SPEAKER

C. PUBLIC COMMENT

The West End SELPA Community Advisory Committee welcomes comments and/or questions from visitors. Should you wish to make comments or ask questions, you may voluntarily complete a blue speaker information form located at the table in the back of the room. The blue speaker information form should be given to the CAC Chairperson. All individuals will be given four (4) minutes to comment on non-agenda items. Comments or questions on non-agenda items will be heard during Public Input. Visitors wishing to comment on agenda items may complete a yellow comment card form located at the table in the back of the room. The yellow comment card form should be given to the CAC Chairperson. All individuals will be given four (4) minutes to comment on each agenda item. Comments on agenda items by visitors will be heard after the CAC members discuss the item and prior to the vote. Per the Brown Act requirements, the CAC members may respond briefly to public comment and at the meeting cannot take action on anything not on the agenda.

D. SELPA ADMINISTRATORS REPORT

- | | | | |
|----|---------------------------------------|---|--------------|
| 1. | Compliance Complaint Summary | | Joann Reilly |
| 2. | Policy & Procedures – Service Animals | * | Joann Reilly |
| 3. | FCMAT Report | - | Joann Reilly |

E. BUSINESS ITEMS

- | | | | |
|----|-----------------------------------------------|----|----------------|
| 1. | CAC Planning Calendar | | Kumkum Mukerji |
| 2. | CAC Parent Survey Discussion | * | Kumkum Mukerji |
| 3. | Parent Handbook Discussion | ** | Kumkum Mukerji |
| 4. | Standing Committee Selection | * | Kumkum Mukerji |
| 5. | Representation for Community Agency Selection | * | Kumkum Mukerji |
| 6. | OAH Presentation Change | - | Kumkum Mukerji |

F. ACTION ITEMS

- | | | | | | | |
|--------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|----------------|------|--|--|
| 1. | Buddy Walk Application October 17, 2010 | | Kumkum Mukerji | | | |
| | <table style="width: 100%; border-collapse: collapse; margin: 0 auto;"> <tr> <td style="border-top: 1px solid black; width: 33%; text-align: center;">Motion</td> <td style="border-top: 1px solid black; width: 33%; text-align: center;">Second</td> <td style="border-top: 1px solid black; width: 33%; text-align: center;">Vote</td> </tr> </table> | Motion | Second | Vote | | |
| Motion | Second | Vote | | | | |

G. FUTURE AGENDA ITEMS

H. ADJOURNMENT

NOTICE: Individuals requiring special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact Karen Johnson at (909) 476-6131, at least two days before the meeting date.

All regular meetings of the Community Advisory Committee are held at the West End Educational Service Center located at 8265 Aspen Ave, Rancho Cucamonga, CA 91730. Agendas for scheduled meetings are available for public inspection 72 hours before a scheduled meeting. Agenda packets are also made available on WESELPA web-site weselpa.sbcss.k12.ca.us. You may request an agenda packet by calling (909) 476-6131, 72 hours before the scheduled meeting. A fee of ten cents (.10) per page will be charged on copied agenda packet.

* Handouts Included

** Handouts to be distributed at meeting

- No Handouts

West End Special Education Local Plan Area
Community Advisory Committee
 August 17, 2010
MINUTES

<u>District</u>	<u>Present</u>	<u>Absent</u>
Alta Loma	Sharon Neault	
Central	Sylvia Esquerre	Nancy Espinal
Chaffey Joint	Sandia Cano	
Chino Valley	Kumkum Mukerji	
Etiwanda	Kay St. Clair	
Ontario-Montclair	Martina Ortega	
Ontario-Montclair ex officio	Maureen Mendoza	
WESELPA	Joann Reilly	
WESELPA	Karen Johnson	

ADMINISTRATION:

Meeting called to order by Kumkum Mukerji at 2:08 p.m.

Approval of the 8/17/10 CAC Agenda –

Motion made by Kay St Clair, seconded by Martina Ortega to accept the agenda as presented. Correction was brought forward to change the 9/17/10 to 8/17/10 on item A-2. Agenda was unanimously approved.

Approval of the CAC 5/18/10 Minutes –

Motion made by Kay St Clair, seconded by Sandia Cano to accept the minutes as presented, minutes were approved unanimously.

Review of Members' Attendance

Kay St Clair reviewed attendance information received from Nancy Espinal and a letter of resignation received from Cassie Zupke.

PUBLIC COMMENT:

Kristie Burchit spoke regarding future agenda items listed on the minutes of May 18, 2010 and not placed on the agenda for August 17, 2010.

Kristie Burchit spoke on D-2 CAC goals and why there was not a handout on the goals for her to review before the meeting. Kristie Burchit asked the executive committee to consider Flora Martinez as an outside agency representing Speech and Fun Camp.

Linda Higgins spoke regarding future agenda items mentioned at the May meeting and those items not listed on the current agenda for discussion. Linda Higgins questioned why experts in their field are not doing the presentations. Linda Higgins stated SELPA Program Specialist work for the districts and do not work for the parents. Comment regarding the Resource Fair held last year not being scheduled for this year. Linda felt it was due to two comments she heard that parents having to sue the district to receive outside services. Linda stated these services are owed to our children and parents are not bad parents when they seek out these services.

SELPA ADMINISTRATORS REPORT:

Joann Reilly reviewed three policy updates, Child Find with one change to align the language with recommendations from the California School Boards Association. The addition of a parent's right to revoke special education was added to the Individualized Education Program. Procedural Safeguard policy addition identified need to send a prior written notice to parents/guardian before a student graduates from high school resulting in a change of placement. It was noted that the Child Find notice was posted in the Daily Bulletin August 9, 2010 in the public notice area on behalf of the WESELPA participating districts for continuous public awareness concerning special needs. Joann Reilly reviewed all four Compliance Complaints filed with California Department of Education against the Community Advisory Committee with all complaints closed. Extended School year was a concern brought forward last year and Joann Reilly received information from all school districts that they were providing ESY. Chino Valley also stated they had an increase in attendance this year. New director changes; Alta Loma director is Dede Moga, Chaffey director is Kelly Whelan, and Cucamonga's director is Ric Dahlin. Joann explained the bucket theory which will be the focus for this year's WESELPA staff development and encouraged members to look into this motivational theory which includes children's book. This is a presentation that has been presented for school assemblies to create a positive feeling and addresses bullying.

D. BUSINESS ITEMS:1. Welcome New Members

Kumkum Mukerji welcomed the new members and stated we are all here for the children and each one of us goes about this work in different ways but we all agree it is for the children and welcomed all of the members to participate and learn with us and from one another.

2. CAC Goals

CAC needs to set priorities with topics to focus on for the 2010/11 year. Input from all members was recorded on easel pads with each member receiving five dots to place on what they felt their top focus for the 2010/11 year would be. The following are the result of the information gathered:

Local Plan Development - did not receive any dots.

Recommend Special Education Programs & Priorities

- CAC Parent Survey receive five dots
- Meeting with Legislators received five dots
- Peer Buddies received four dots
- What program options are available received three dots
- Inclusion and RTI service deliver received one dot each
- CAC members meeting with district staff and preschool inclusion did not receive any dots

Parent Education

- Parent handbook received five dots
- Resource Directory received two dots
- Form for Parent Concerns and Webcast meetings received one dot
- Community Events, Special Education PTA and CAC Website did not receive any dots

Community Involvement

- Presentations to CAC by Community Agencies received five dots
- Present at district board meetings received one dot
- Bring School district board members to CAC meetings and Symposium did not receive any dots

Rose Heredia will give Karen Johnson the web address to download the Autism Society parent handbook for reference.

Sharon Neault will have Up for Downs Buddy Walk application emailed to Karen Johnson for CAC consideration to attend.

Guest from Families First was present at the meeting and offered to do an informational presentation for CAC on wrap around services. All contact information was collected.

3. Representation of Outside Agencies on CAC

Kumkum address having an application process to be a part of the CAC board for outside agencies and felt that the proclamation is a very interesting idea to address all the different disability groups/agencies to come and inform CAC at meetings. Question as to how to invite these agencies to receive this proclamation to support and educate the public of their cause by posting on WESELPA website along with flyer distribution.

ACTION ITEMS:2010/11 CAC Officer Vacancy Vice Chairperson

Motion made by Kumkum Mukerji to appoint Sandia Cano as Vice Chairperson, seconded by Rose Heredia. Sandia Cano had to rescind the nomination due to other obligations and her focus on her family. Motion to nominate Sylvia Esquerre as Vice Chairperson, seconded by Martina Ortega, Sylvia Esquerre accepted the Vice Chairperson position with a unanimous approval from members

2010/11 Presentation and Meeting Schedule

The executive committee presented information from their meeting regarding presentations for the 2010/11 year along with business meeting schedules and meeting times. All meetings and presentations will begin at 5:30 p.m. with the exception of the March 15, 2011 judging will begin at 5:00. The following is the schedule for CAC:

August 17, 2010	Business Meeting	February 15, 2011	Business Meeting
September 7, 2010	Business Meeting	March 15, 2011* 5:00	Presentation: Transition
October 19, 2010	OAH presentation	April 19, 2011	Judging Art & Writing
November 16, 2010	Business Meeting	May 3, 2011	Life After High School
January 11, 2011	Social Skills/Bullying/ Restraints Presentation	May 17, 2011	Art & Writing Ceremony
			Annual Business Meeting

Motion by Sylvia Esquerre to approve the meetings as presented, seconded by Sandia Cano motion moved forward on a 4-1 vote. Martina Ortega did not approve the WESELPA facilitators for the presentations. Member Sharon Neault was not present for the vote.

FUTURE AGENDA ITEMS:

Kumkum Mukerji addressed future agenda items and stated that this committee needed the full time of this meeting to move forward on the years focus. Future agenda items were not ignored but will be incorporated into future agendas when appropriate. Kumkum stated that the ESY was addressed in the SELPA Administrators report. The CAC bylaws and edits will be addressed when this committee reviews the Local Plan and bylaws but Kumkum felt that this committee needs to move forward with the goals set today. It was stated that the bylaws were not a priority indicated by any member's dots on the CAC goals worksheet.

- 09/10 WESELPA Compliance Complaints
- Outside Agency Representatives

ADJOURNMENT:

Meeting adjourned at 4:10 p.m.

2010/11 Community Advisory Committee Member Attendance

District	Member	Activity	Term/ Year	Meeting Attendance											
				8/17	9/7	10/19	11/16	1/11	2/15	3/15	4/19	5/17			
Alta Loma	Sharon Neault	Parent	10-Jul	P											
		Teacher													
Central	Nancy Espinal	Parent	10-Sep	EA											
	Sylvia Esquerre	Teacher	10-Sep	P											
Chaffey Joint	Cassie Zupke	Parent	Sept 09/11	W	W	W	W	W	W	W	W	W	W	W	
	Sandia Cano	Teacher	Sept 09/11	P											
Chino Valley	Kumkum Mukerji (Chairperson)	Parent	(1) 09/11	P											
		Teacher													
Cucamonga		Parent													
Etiwanda	Kay St. Clair (Secretary)	Parent	(1) 09/11	P											
		Teacher													
Mt. Baldy		Parent													
		Teacher													
Mountain View		Parent													
		Teacher													
Ontario-Montclair	Martina Ortega (Chair Elect)	Parent	Augs 09/11	P											
		Teacher													
Upland	Maureen (Moe) Mendoza	Ex officio		P											
	Rose Heredia	Parent	Fill Vacancy	P											
		Teacher													

The number of vacancies indicates the minimum number of new members needed to provide each district with two active representatives (at least one Parent). Additional members are welcome.

A = Absent EA = Excused Absence P = Present S = Start/Appointed W = Withdraw from Committee V = Voted Dismissed (absences)
 * Present for Presentation only

Compliance Complaint Analysis 2009-2010

Nineteen state compliance complaints were filed during the 2009-2010 school year. Three individuals filed ten of the nineteen complaints, which is over half of the complaints.

Districts or SELPA were found to be in compliance on all issues raised in nine of the complaints. Four of the complaints were withdrawn prior to investigation. Of the remaining six complaints, the districts or SELPA were found to be out of compliance on all issues in two complaints and out of compliance on one or more issues raised in four complaints.

The issues where the district or SELPA were found out of compliance included:

- Failure to provide an interpreter that met certification requirements
- Failure of the Charter School to have in place appropriate policies and procedures related to special education students
- Failure to ensure the service provider is knowledgeable about the IEP
- Failure of the service provider to implement the IEP
- Failure to ensure the IEP team includes one regular education teacher
- Failure to adhere to the 15 day timeline for an assessment plan
- Failure to ensure the required composition of the CAC (2 complaints)

An examination in the areas where the Districts or SELPA were out of compliance do not show a pattern of issues related to the same area of compliance or systemic non-compliance. With the exception of the two complaints regarding the composition of the CAC, no district was found to be out of compliance in more than one complaint.

WEST END SPECIAL EDUCATION LOCAL PLAN AREA POLICY

SERVICE ANIMALS: Guide dogs, signal dogs, service dogs

The Superintendents' Council recognizes that individuals with disabilities have a right to full and equal access to school facilities and school transportation, pursuant to *the ADA* and Civil Code 54.2 that includes the right to be accompanied by ~~specialy~~ *individually* trained service animals. A service animal is defined as *any dog that is individually trained to do work or perform tasks for the benefit of an individual with a disability, including a physical, sensory, psychiatric, intellectual or other disability. The work or tasks performed by a service animal must be directly related to the handler's disability.* ~~a "guide dog" trained by an appropriately licensed person to~~ *Examples include, but are not limited to, assisting an individual who is blind or visually impaired, a "signal dog" trained to alerting an individual who is deaf or hearing impaired to intruders the presence of people or sounds, or a "service dog" individually trained to the requirements of the individual with a disability, including but not limited to minimal providing non-violent protection work, rescue work, pulling a wheelchair, or fetching dropped items, assisting an individual during a seizure and helping persons with psychiatric and neurological disabilities by preventing or interrupting impulsive or destructive behaviors.* If the sole function of the animal is to provide emotional support, comfort, therapy or companionship, it shall not be considered to be a ~~specialy~~ *individually* trained service animal. *Species of animals, other than dogs, are not service animals for the purpose of this definition; however reasonable modifications shall be made to permit the use of a miniature horse that has been individually trained to do work or perform tasks for the benefit of an individual with a disability.*

An individual with a disability may be asked to remove a service animal, if the animal is out of control and the handler does not take effective action to control it, or if the animal is not housebroken. If the individual is required to remove the service animal, for these reasons, then they shall be allowed access to the school or school sponsored activities without the service animal.

An individual with a disability or an authorized trainer must notify the school principal or designee and receive approval prior to bringing a service animal to school or to a school sponsored program or activity *on an ongoing basis*. The individual with a disability or the authorized trainer shall do the following:

- a. Provide information to the principal or designee establishing the individualized training ~~and certification~~ of the dog, including a description of the task(s) the dog performs for the individual
- b. Provide information to the principal or designee establishing that he or she has received proper individualized training ~~and/or certification~~ to handle, control, and supervise the dog
- c. Ensure the dog is properly harnessed, ~~or~~ on a leash *or tether* at all times and wears an identification tag that identifies the dog as a guide dog, signal dog or service dog. *If due to the individuals disability they are unable to use a harness, leash or tether, the*

dog must be under the handlers control through voice control, signals or other effective means

- d. Complete and sign a release of liability form, which shall release the district from any and all liability for damage to persons, premises, or facilities caused by the dog. If the user is a minor under the age of eighteen (18) years old, the parent/guardian shall complete and sign the release of liability form. By signing the release, the individual, or the parent/guardian if the individual is a minor, agrees to assume all liability for any and all damages to persons, premises, or facilities caused by the dog.
- e. Provide documentation from a veterinarian that the dog is properly vaccinated and in good health.

The individual with a disability or authorized trainer shall be responsible for the care and conduct of the dog at all times. The dog shall be under the user's control at all times. *The dog must be housebroken.* The user is responsible for the cleanliness of the dog, including flea control, to protect the health and safety of others. Any dog brought to school shall be taken home the same day.

If the individual fails to satisfy any of the above conditions, the principal or designee shall not permit the user to bring the dog on school property to school sponsored programs or activities *on an ongoing basis*.

~~The dog shall not exhibit aggressive behavior toward staff, students, or any other individuals, may not otherwise pose a threat to the health and/or safety of others, and may not be disruptive to the educational environment. The principal or designee shall make a reasonable judgment that is based on available objective information regarding whether the dog presents an unacceptable risk or threat to others. In making this determination, the principal or designee may consider factors such as, but not limited to, the dog's breeding, training, and propensity for harmful or frightening interaction with children or others.~~

Before an individual may bring a *service animal* ~~guide dog, signal dog, or service dog~~ into a classroom, the principal or designee shall first provide written notification to all parents/guardians of students in the particular class, requesting information regarding whether their child has any known allergies, asthma, or other health related conditions that may be affected by the dog's presence in the classroom. If the principal or designee determines that a student in a participant class has a health-related conditions that would be affected by the presence of the dog, the principal or designee may deny the individual's request to bring the dog into the classroom. The principal or designee may also make alternate arrangements to accommodate the individual's request.

Nothing should preclude the principal or designee, upon receiving a request from or on behalf of a student with a disability to bring a *service animal* ~~guide dog, signal dog, or service dog~~ on school property or to school sponsored programs or activities, from convening an Section 504 or IEP team meeting to further clarify the student's need for additional support in the classroom.

Legal References:

CALIFORNIA CONSTITUTION

Article I, Section 28(f) (1) Right to Safe Schools

CIVIL CODE

54.1 Access to public places

54.2 Guide, signal, or service dogs, right to accompany

GOVERNMENT CODE

Section 12926

EDUCATION CODE

Section 35160 Authority of Governing Boards

Section 39839 Transportation of guide dogs, signal dogs, service dogs

Section 56363(b) (3) Designated Instruction and Services

FEDERAL LAW

Titles II and III of the Americans with Disabilities Act of 1990

ADA Amendments Act of 2008

FEDERAL REGULATIONS

34 C.F.R. Section 300.34(b) (7) Orientation and Mobility

COURT DECISIONS

Sullivan v. Vallejo City USD, 731 F. Supp. 947 (1990)

Student v. Bakersfield City School District, OAH Case No. 2008070167

OFFICE OF CIVIL RIGHTS OPINIONS

Bakersfield City School District (OCR 2008) 50 IDELR 169

First Reading:

APPROVED:

Community Advisory Committee Planning Calendar 2010-11

Meeting	Activity or Project	Who is Responsible
September 7, 2010	Agency Presentation to CAC: Families First Develop Planning Calendar of Events & Projects for 2010-2011 Community Representative Selection Process Needs Assessment Survey – survey planning Parent Handbook – identification of topics Committee Assignments Distribute CAC brochures to District Board Members & Principals Proclamation: Down's Syndrome Awareness Presentation – OAH & Due Process	Chair Chair/CAC Chair/Executive Committee Chair/CAC Chair/CAC Chair District CAC representatives Public Info Member Committee
October 19, 2010	Agency Presentation to CAC: _____ Community Representative Selection Needs Assessment Survey – review draft Parent Handbook – review first topic Legislative Process Overview Art & Writing Awards – distribution of info Newsletter Article Proclamation: Epilepsy Awareness Presentation – Social Skills	Parent & Comm Ed Committee Executive Committee Chair/CAC Chair/CAC Local Plan Legislative Committee District CAC representatives Parent & Comm Ed Committee Public Info Member Committee
November 16, 2010	Agency Presentation to CAC: _____ Community Representative Selection Needs Assessment Survey – review draft Parent Handbook – review first topic Legislative Process Overview Art & Writing Awards – distribution of info Newsletter Article Proclamation: Epilepsy Awareness Presentation – Social Skills	Parent & Comm Ed Committee Executive Committee Chair/CAC Chair/CAC Local Plan Legislative Committee District CAC representatives Parent & Comm Ed Committee Public Info Member Committee
January 11, 2011	Needs Assessment – finalize & distribute Parent Handbook – review second topic Schedule meetings w/ Legislators Review of Bills Introduced Newsletter Article Presentation - Transition Judge Art & Writing Entries	Chair/CAC Chair/CAC Local Plan Legislative Committee Local Plan Legislative Committee Parent & Comm Ed Committee
February 15, 2011	Needs Assessment – finalize & distribute Parent Handbook – review second topic Schedule meetings w/ Legislators Review of Bills Introduced Newsletter Article Presentation - Transition Judge Art & Writing Entries	Chair/CAC Chair/CAC Local Plan Legislative Committee Local Plan Legislative Committee Parent & Comm Ed Committee
March 15, 2011	Judge Art & Writing Entries	CAC
April 19, 2011	Presentation - Life After High School	
May 3, 2011	Art & Writing Ceremony	Art & Writing Committee
May 17, 2011	Agency Presentation to CAC: _____ Needs Assessment – review of results Parent Handbook – review third topic Legislative Update Nomination of Officers Annual report to Superintendents' Council	Parent & Comm Ed Committee Chair/CAC Chair/CAC Local Plan Legislative Committee Chair/CAC Chair

1. How are you informed about your child's progress in school?
2. What are the strong points about your child's special education program?
3. What could be improved about your child's special education program?
4. What information would you like to receive about special education, or about your child's program?
5. What parent training workshops would you like OMSD to offer?
6. How can OMSD's special education staff encourage parents to attend workshops?
7. Is there any other information that we should know about your child's program?

Please provide the following information for our records:

My child attends _____ School.

If you would like a special education representative to contact you, please provide the following information:

Name:

Phone number and best time to call:

Thank you for your continued support of our special education programs!

2010/11 CAC Committees

<p><i>Executive Committee</i> Comprised of the Chairperson, Chairperson Elect, Vice Chairperson, Secretary and Past Chairperson</p>	<p>Kumkum Mukerji Martina Ortega Kay St. Clair Joann Reilly Sylvia Esquerre</p>
<p><i>Public Information and Membership Committee</i> Assist in providing the media with CAC activity information, recruit members and ensure accordance with membership bylaws.</p>	<p>Chair – Kay St. Clair Kumkum Mukerji Maureen Mendoza Martina Ortega</p>
<p><i>Parent & Community Education Committee</i> Assist in educating students, parents, school staff and community about students with special needs by using all resources available.</p>	<p>Chair – Martina Ortega Kumkum Mukerji Maureen Mendoza Kay St. Clair</p>
<p><i>Local Plan Review and Legislative Committee</i> Assist and provide recommendations regarding the Local Plan. Keep members and community informed regarding pertinent legislation.</p>	<p>Chair – Sylvia Esquerre Kumkum Mukerji Maureen Mendoza Martina Ortega Kumkum Mukerji Sandia Cano</p>
<p><i>Art and Writing Committee</i> Support all aspects of this event</p>	<p>Chair – Sandia Cano Kumkum Mukerji Maureen Mendoza Joan Weiss</p>

Community Agency Representative Selection Process

1. Contact local community agencies providing services to individuals with disabilities to invite them to nominate an individual in their organization to apply to be the community agency representative to the West End SELPA CAC. Nominations to be submitted by October 15, 2010
2. Executive Committee interviews community agency nominees prior to November CAC meeting
3. Executive Committee recommends a community agency representative to be approved by Superintendents' Council at the November 19, 2010 meeting.



Down Syndrome Association of Los Angeles, Inc.

Aviation Plaza | 16461 Sherman Way | Suite 180 | Van Nuys, CA 91406-3819 | 818-786-0001 | www.dsala.org

connecting families for over 30 years

July 15, 2010

Dear Friend;

Up for Down and the Down Syndrome Association of Los Angeles are pleased to announce our 9th Annual Buddy Walk. It will take place at Upland - Memorial Park on Sunday, October 17th from 10:00 a.m. to 2:00 p.m. A day of fun for family and friends; it includes a one mile walk, food, drinks and entertainment for all. Families from Riverside County, Inland Empire, San Gabriel/Pomona and surrounding areas will be attending the event.

We are delighted to invite your organization to participate in the Informational Fair this year. The Information Fair gives parents the opportunity to speak with service providers and programs that are a valuable resource to the Down Syndrome community. Your organization has been recommended as one that our families should be made aware of, and we hope that you will be able to join us for this worthwhile community event.

This year we are asking for a tax-deductible contribution of \$25.00. For your contribution you will be provided a table, two chairs, and access to over 1,000 attendees interested in your services. Unfortunately, EZ-ups will not be provided, but feel free to bring your own. We encourage you to bring signage, visual boards, brochures and anything else that best represents your business and the services you provide. Please contact me if you are a Non-profit unable to contribute the \$25.00.

Please return the enclosed reservation form to DSALA to secure your reservation. Feel free to contact me if you should have any questions. We hope to see you at this years' Buddy Walk!!

Sincerely,

Buddy Walk Coordinator

Evelyn Lagal

(909) 477-1497

Buddy Walk 2010

Sunday, October 17th at Upland Memorial Park

Yes! We would like to participate in the Up for Down/Inland Valley Buddy Walk

Please reserve a booth at the Information Fair for _____

(Company Name)

Enclosed is a donation of \$25.00.

Unfortunately, we are not able to attend this year. Please contact us again for next year.

**Reservations will be accepted on a first come, first served basis, as space is limited.*

Additional information will be forwarded to you by email once we receive your reservation.

Contact Information:

Name: _____

Address: _____

Phone: _____

Fax: _____

E-mail: _____

Website: _____

** Please email this form back to me to reserve your space at evelyn.lagal@kraft.com.