

West End Special Education Local Plan Area  
Community Advisory Committee

AGENDA

May 17, 2011

5:30 –7:30 p.m

**A. ADMINISTRATOR’S REPORT**

- |   |   |        |        |      |  |  |
|---|---|--------|--------|------|--|--|
| <ul style="list-style-type: none"> <li>1. Introductions and Welcome</li> <li>2. Review of the Agenda 5/17/11</li> </ul> | <table border="0"> <tr> <td style="text-align: center; border-top: 1px solid black; width: 100px;">Motion</td> <td style="text-align: center; border-top: 1px solid black; width: 100px;">Second</td> <td style="text-align: center; border-top: 1px solid black; width: 100px;">Vote</td> </tr> </table> | Motion | Second | Vote | <ul style="list-style-type: none"> <li>* Kumkum Mukerji</li> </ul> | <p><b>PRESENTER</b><br/>Kumkum Mukerji</p> |
| Motion  | Second  | Vote   |        |      |  |  |
| <ul style="list-style-type: none"> <li>3. Approval of Minutes 2/15/11</li> </ul>  | <table border="0"> <tr> <td style="text-align: center; border-top: 1px solid black; width: 100px;">Motion</td> <td style="text-align: center; border-top: 1px solid black; width: 100px;">Second</td> <td style="text-align: center; border-top: 1px solid black; width: 100px;">Vote</td> </tr> </table> | Motion | Second | Vote | <ul style="list-style-type: none"> <li>* Kumkum Mukerji</li> </ul> | <p>Kumkum Mukerji</p>                      |
| Motion  | Second  | Vote   |        |      |  |  |
| <ul style="list-style-type: none"> <li>4. Review Members Attendance 2010/11</li> </ul>                                  | <table border="0"> <tr> <td style="text-align: center; border-top: 1px solid black; width: 100px;">Motion</td> <td style="text-align: center; border-top: 1px solid black; width: 100px;">Second</td> <td style="text-align: center; border-top: 1px solid black; width: 100px;">Vote</td> </tr> </table> | Motion | Second | Vote | <ul style="list-style-type: none"> <li>* Kay St. Clair</li> </ul>  | <p>Kay St. Clair</p>                       |
| Motion  | Second  | Vote   |        |      |  |  |

**B. PUBLIC COMMENT**

The West End SELPA Community Advisory Committee welcomes comments and/or questions from visitors. Should you wish to make comments or ask questions, you may voluntarily complete a blue speaker information form located at the table in the back of the room. The blue speaker information form should be given to the CAC Chairperson. All individuals will be given four (4) minutes to comment on non-agenda items. Comments or questions on non-agenda items will be heard during Public Input. Visitors wishing to comment on agenda items may complete a yellow comment card form located at the table in the back of the room. The yellow comment card form should be given to the CAC Chairperson. All individuals will be given four (4) minutes to comment on each agenda item. Comments on agenda items by visitors will be heard after the CAC members discuss the item and prior to the vote. Per the Brown Act requirements, the CAC members may respond briefly to public comment and at the meeting cannot take action on anything not on the agenda.

**C. SELPA ADMINISTRATORS REPORT**

- 1. Fiscal Notification - Joann Reilly  
2011/12 X-Pot Rate

**D. BUSINESS ACTION ITEMS**

- |  |   |        |        |      |  |                       |
|--|---|--------|--------|------|--|-----------------------|
| <ul style="list-style-type: none"> <li>1. 2011/12 Officer Elections Chairperson</li> </ul> | <table border="0"> <tr> <td style="text-align: center; border-top: 1px solid black; width: 100px;">Motion</td> <td style="text-align: center; border-top: 1px solid black; width: 100px;">Second</td> <td style="text-align: center; border-top: 1px solid black; width: 100px;">Vote</td> </tr> </table> | Motion | Second | Vote | <ul style="list-style-type: none"> <li>- Kumkum Mukerji</li> </ul> | <p>Kumkum Mukerji</p> |
| Motion   | Second  | Vote   |        |      |  |                       |
| <ul style="list-style-type: none"> <li>2. 2011/12 Officer Elections Secretary</li> </ul>   | <table border="0"> <tr> <td style="text-align: center; border-top: 1px solid black; width: 100px;">Motion</td> <td style="text-align: center; border-top: 1px solid black; width: 100px;">Second</td> <td style="text-align: center; border-top: 1px solid black; width: 100px;">Vote</td> </tr> </table> | Motion | Second | Vote | <ul style="list-style-type: none"> <li>- Kumkum Mukerji</li> </ul> | <p>Kumkum Mukerji</p> |
| Motion   | Second  | Vote   |        |      |  |                       |
| <ul style="list-style-type: none"> <li>3. CAC Parent Survey</li> </ul>                     | <table border="0"> <tr> <td style="text-align: center; border-top: 1px solid black; width: 100px;">Motion</td> <td style="text-align: center; border-top: 1px solid black; width: 100px;">Second</td> <td style="text-align: center; border-top: 1px solid black; width: 100px;">Vote</td> </tr> </table> | Motion | Second | Vote | <ul style="list-style-type: none"> <li>* Kumkum Mukerji</li> </ul> | <p>Kumkum Mukerji</p> |
| Motion   | Second  | Vote   |        |      |  |                       |
| <ul style="list-style-type: none"> <li>4. 2011/12 CAC Meeting Schedule</li> </ul>          | <table border="0"> <tr> <td style="text-align: center; border-top: 1px solid black; width: 100px;">Motion</td> <td style="text-align: center; border-top: 1px solid black; width: 100px;">Second</td> <td style="text-align: center; border-top: 1px solid black; width: 100px;">Vote</td> </tr> </table> | Motion | Second | Vote | <ul style="list-style-type: none"> <li>* Kumkum Mukerji</li> </ul> | <p>Kumkum Mukerji</p> |
| Motion   | Second  | Vote   |        |      |  |                       |

**E. DISCUSSION ITEMS**

- 1. 2011/12 Presentation Topic Suggestions Kumkum Mukerji

**F. FUTURE AGENDA ITEMS**

- Kumkum Mukerji

## G. ADJOURNMENT

**NOTICE:** Individuals requiring special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact Karen Johnson at (909) 476-6131, at least two days before the meeting date.

All regular meetings of the Community Advisory Committee are held at the West End Educational Service Center located at 8265 Aspen Ave, Rancho Cucamonga, CA 91730. Agendas for scheduled meetings are available for public inspection 72 hours before a scheduled meeting. Agenda packets are also made available on WESELPA web-site [wescelpa.sbcss.k12.ca.us](http://wescelpa.sbcss.k12.ca.us). You may request an agenda packet by calling (909) 476-6131, 72 hours before the scheduled meeting. A fee of ten cents (.10) per page will be charged on copied agenda packet.

West End Special Education Local Plan Area  
**Community Advisory Committee**  
February 15, 2011  
**MINUTES**

<u>District</u>	<u>Present</u>	<u>Absent</u>
Alta Loma	Sharon Neault	
Central	Sylvia Esquerre	
	Nancy Espinal	
Chaffey Joint	Sandia Cano	
Chino Valley	Kumkum Mukerji	
Etiwanda	Kay St. Clair	
Ontario-Montclair	Martina Ortega	
Ontario-Montclair ex officio	Maureen Mendoza	
Upland	Rose Heredia	
WESELPA	Joann Reilly	
WESELPA	Karen Johnson	

**A. ADMINISTRATION:**

Meeting called to order by Kumkum Mukerji at 5:38 p.m.

Approval of the 2/15/11 CAC Agenda –

Motion moved to accept the agenda by Kay St Clair, seconded by Sandia Cano. Motion was unanimously approved.

Approval of the CAC 1/11/11 Minutes –

Motion made by Kay St Clair to approve the minutes as presented, seconded by Rose Heredia. Motion was unanimously approved.

Review of Members' Attendance

Kay St Clair reviewed attendance information.

**B. COMMUNITY AGENCY SPEAKER:**

No community agency speakers addressed the committee.

**PUBLIC COMMENT:**

None

**D. SELPA ADMINISTRATORS REPORT:**

California Department of Education released the CAC Guidelines 4<sup>th</sup> addition. Members were sent via email the new guidelines, these guidelines can be viewed on the WESELPA website. The CAC Art and Writing Contest applications have been delivered to school sites, encourage your schools to participate. Focus is now directed on budget development with SELPA presenting the fee-for-service rates and the X-Pot budget to the Superintendents' Council. As of now, the rates for fee-for-service will stay the same but changes to the X-Pot due to the recommendations from the FCMAT study will be brought forward. The recommendation will be a three (3) year plan that will reduce the funding by 10% each year with districts paying the full cost beginning in 2013/2014. There are additional plans to continue the 8 furlough days for management and 5 furlough days for classified to avoid layoffs. The SELPA is following recommendation to have a 5 % reserve in the budget for

unknown state changes. Joann requested CAC members to meet for a business meeting before the Life after High School presentation on April 19, 2011. This meeting will review the proposed budget and parent survey. Districts are developing two budgets; one if the voters extend the current taxes and the second budget will be if the tax extension fails. If the taxes are extended, district will lose \$19.00 per student ADA, but if the taxes are not extended, districts will lose \$349.00 per student ADA. Department of Behavioral Health is no longer funding AB 3632 mental health services. This leaves the burden of cost on our districts. It was noted that the X-pot pays for NPS and NPA cost, but the fiscal allocation does not address the cost of room and board. The governor's budget funds AB 3632 in 2011/12, but relies on the current tax rates being extended. This budget does not include AB 3632 in the current year. Lawsuits have been filed regarding the funding of AB 3632. Districts are concerned the more costly residential placement will be their responsibility to fund. The Coalition for Adequate Funding for Special Education has asked that on February 17, 2011, state legislators be barraged with calls, faxes and resolutions in support of funding the AB 3632 services in the current year, and the governor's proposal for funding in the future. The federal government also has not passed a budget in the current year which has significant negative impact for special education. The SELPA has hired two additional clinical counselors and have contracted with three local community mental health agencies to support the continuation of these services to our students.

#### **E. BUSINESS ITEMS:**

##### **1. Parent Survey-**

Members and guests provided input in an open forum setting. Members worked to ensure the survey flowed easily for parents and focused on the areas of parent knowledge and rights regarding the special education process, parent trainings, and programs and services available. A draft will be developed from the information received and brought back for approval at the next meeting. Once approved the survey will be in Spanish and English and given to the districts for distribution to parents of students with special needs.

#### **F. ACTION ITEMS**

None

#### **G. FUTURE AGENDA ITEMS:**

1. Parent Handbook

#### **H. ADJOURNMENT:**

Motion to adjourn the meeting at 7:40 p.m., motion carried forward unanimously.

2010/11 Community Advisory Committee Member Attendance

District	Member	Activity	Term/ Year	Meeting Attendance											
				8/17	9/7	10/19	11/16	1/11	2/15	3/15	4/19	5/17			
Alta Loma	Sharon Neault	Parent	10-Jul	P	A	*	A								
	Jennifer Baker	Teacher													
Central	Nancy Espinal	Parent	10-Sep	EA	P	*	EA								
	Sylvia Esquerre	Teacher	10-Sep	P	P		EA	*	P	*					
Chaffey Joint	Cassie Zupke	Parent	Sept 09/11	W	W	W	W	W	W	W	W	W	W		
	Sandia Cano	Teacher	Sept 09/11	P	P	*	EA								
	Kumkum Mukerji (Chairperson)	Parent	(1) 09/11	P	EA		P	*	P	*					
Cucamonga		Teacher													
		Parent													
Etiwanda	Kay St. Clair (Secretary)	Parent	(1) 09/11	P	P		P	*	P						
		Teacher													
Mt. Baldy		Parent													
		Teacher													
Mountain View		Parent													
		Teacher													
Ontario-Montclair	Martina Ortega (Chair Elect)	Parent	Augs 09/11	P	P	*	P								
	Maureen (Moe) Mendoza	Teacher Ex officio		P	P		EA	*	P						
Upland	Rose Heredia	Parent	Fill Vacancy	P	P	*	P	*	P	*					
		Teacher													

The number of vacancies indicates the minimum number of new members needed to provide each district with two active representatives (at least one Parent). Additional members are welcome.

A = Absent    EA = Excused Absence    P = Present    S = Start/Appointed    W = Withdraw from Committee    V = Voted Dismissed (absences)  
 \* Present for Presentation/Judging only

West End SELPA  
Community Advisory Committee

D-3

**Parent Survey**

*The role of the CAC is to advise school districts and SELPA in regards to priorities, parent education and other special education activities.*

**The purpose of the survey is to allow you to provide information in the areas of special education.**

District \_\_\_\_\_ School Site \_\_\_\_\_

Child's Grade Level:  Infant  Pre-School  K-3  4-6<sup>th</sup> grade  Middle School  High School

**As a parent of a student with special needs, do you understand your rights in the areas of;**

IEP process  Yes  No \_\_\_\_\_

Programs/Services offered  Yes  No \_\_\_\_\_

IEP Goals and Objectives  Yes  No \_\_\_\_\_

Procedural Safeguards/Parents Rights  Yes  No \_\_\_\_\_

Do you know where to go to receive information when you have questions/concerns?  Yes  No \_\_\_\_\_

Please let us know your likes and dislikes regarding the IEP process: \_\_\_\_\_

**Special Education Programs and Services / What services does your child receive?**

Speech Only  General Education and Specialized Academic Instruction (RSP)

Specialized Academic Instruction for the majority of the day (SDC)

Other Related Services \_\_\_\_\_  Early Start  Non Public School

Are you satisfied with your current placement program  Yes  No Please explain \_\_\_\_\_

What services/programs would you like to see your district support? \_\_\_\_\_

**West End SELPA  
Community Advisory Committee**

Is your child included in general education?  Yes  No If yes please check the appropriate box below

Academically  Non academic/electives  After school activities

Does the school community provide the opportunity to participate in school activities?  Yes  No

Please Explain \_\_\_\_\_

**Parent Training**

Have you ever attended a parent training workshop?  Yes  No Workshop attended \_\_\_\_\_

Was childcare an issue to attending?  Yes  No

Hours available?  before noon  afternoon  evening

Would you be interested in internet parent trainings?  Webinar  online workshop  podcast

What areas of training would you like to see offered? \_\_\_\_\_

**How would you like to receive special education information?**  Email  School handouts  US Postal

If you would like to receive information on upcoming events/trainings presented by the WESELPA Community Advisory Committee, please fill in the information below.

Name \_\_\_\_\_ Home address \_\_\_\_\_

Email address \_\_\_\_\_ Phone \_\_\_\_\_

**You may return your completed survey to your school site or**

**West End SELPA office located at 8265 Aspen Ave, Rancho Cucamonga, CA.**

*Thank you for your time in completing this survey.*

Please visit the West End SELPA website [weselpa.sbcss.k12.ca.us](http://weselpa.sbcss.k12.ca.us)

Community Advisory Committee

Business Meetings 5:30 – 7:30

Presentations 5:30 – 7:30

**\*\* WEESC Energy Conservation Hours 2:00 – 4:00**

\*\*August 16, 2011 Business Meeting

September 6, 2011 Business Meeting

October 18, 2011 Presentation

November 15, 2011 Business Meeting

January 10, 2012 Presentation

February 14, 2012 Bus/Presentation

March 13, 2012 Art & Writing Judging

April 17, 2012 Presentation  
*“Life After High School”*

May 1, 2012 Ceremony 6:45

May 15, 2012 Annual Business Meeting